



EVENTS  
AT THE FIFTH



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# the venues

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choose any one of our venues or combine different spaces to suit your occasion.

## The Fifth Grill Dining Room

Capacity:

Sit down dining – up to 110

Stand up reception – up to 140

The Fifth Dining Room features linen covered tables, an inviting zinc bar, sparkling chandeliers and sofas in front of a wood burning fireplace. This eclectic décor gives the century old room a look of understated and timeless elegance.

## The Fifth Terrace

Capacity:

Sit down dining – up to 65

Stand up reception – up to 110

The Fifth Terrace, open year-round, offers spectacular vistas of the city skyline and a cheerful atmosphere with summertime inspired décor and artifacts. It is the perfect venue for any special occasion.

The Fifth Grill and The Fifth Terrace may be rented separately or as a combination.

Capacity of both venues combined:

Sit down dining – up to 160

Stand up reception – up to 250

## The Fifth Social Club

Capacity:

Sit down dining – up to 105

Standup reception – up to 800

The Fifth Social Club is an attractive urban space inside the century-old Gelber warehouse with original douglas fir structure and floor to ceiling windows. Its feel changes from a light-filled loft during the day to an exciting nightclub in the evenings complete with a built in DJ booth and several full service bars.

The open floorplan can accommodate a diverse range of set-up possibilities making it an ideal venue to host a myriad of events from a wedding to a TIFF after party.

## Cabin Five

Capacity:

Standup reception - up to 130

Cabin Five reflects the feel of a rustic Canadian homestead in the middle of downtown Toronto. An alley entrance with an old staircase leads into the back of the century-old Gelber warehouse. Inside, the room is reminiscent of a settler's cabin with a hay wagon, old wood bars, antiques and memorabilia.

This fun and unique space is perfect for casual or themed events and can be used in combination with our other venues.

## Fifth Pubhouse

Capacity:

Sit down casual dining - up to 125

Standup reception - up to 650

Converted from an old textile factory space, Fifth Pubhouse has kept the charm of the old and added a modern country twist to update its look.

Whether looking for an after work get together or hosting a party of up to 650 guests, the generous layout allows for much flexibility to host casual events of any kind.

The Fifth's tradition of fine food prevails. Our culinary team provides a gastro menu of comfort food concentrating on a natural and sustainable cuisine.

## One Room at The Fifth

Capacity:

Sit down casual dining - up to 30

Standup reception – up to 45

This intimate space features original douglas fir posts paired with an elegant décor and a full length marble bar. One Room at The Fifth offers a great collection of wines, specialty cheeses, charcuteries and diverse gourmet menus.

With a seating capacity of 30 and reception for 45, One Room is the perfect venue for small gatherings, family celebrations, corporate events and day meetings. It may be rented in combination with Fifth Pubhouse.

**PLEASE NOTE:**

*venues may require furniture rental to accommodate high capacity*

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# event, catering & bar services

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## Event Options:

Our long tradition of hosting great parties including cocktail receptions, sit down dinners, working lunches, meetings and celebrations of any kind has given us a stellar reputation resulting in over 300 private events a year and an extensive list of happy clients. Here are some event options to consider:

- Corporate Dinners/Events
- Industry Events
- Wine Tastings
- Weddings
- Bar/Bat Mitzvahs
- Breakfast Meetings
- Fundraisers
- Premieres
- Rehearsal Dinners
- Birthday Parties
- Luncheons
- Product Launches
- Press Conferences
- Stag/Stagettes
- Celebrations of Any Kind
- Business Conferences
- Team Building
- TV & Film Shoots
- Family Gatherings

## Catering Options:

All our catering is prepared in-house by our own chefs and their culinary teams. Catering options to consider:

- Sit-Down Dinners
- Buffet-Style Dinner
- Cocktail Receptions
- Marché Style Food Stations
- Stand-Up Style Tasting Menu
- Casual Style Passed

## Menu Selections:

For menu selections see our catering brochures.

- Menu selections are required 14 business days prior to the event date.

*Please Note: if a menu has not been selected at time of payment, a suggested menu price will be used for quote/payment purposes. Final adjustments will be made once the client's choice has been received.*

## Bar Arrangements:

- Alcoholic and non-alcoholic beverages are invoiced according to actual consumption.
- Various bar arrangements include: host bar, cash bar, drink tickets or a combination of.
- The Fifth offers a diverse selection of regular and premium products which are customized for each event.
- Personalized cocktails and welcome drinks are available upon request.

## Wine Selections:

- Our Sommeliers are happy to provide wine suggestions and pairings.
- Wine selections are required two (2) weeks prior to the event date to ensure availability.
- Specific requests and specialty purchases are accommodated when possible.

## General Information:

- Once menu and beverage selections are complete, an estimated quote will be provided to the client.
- All our catering menus are quoted without tax and service charges.
- In order to accommodate certain seating and capacity requests, an additional charge for rental furniture might apply.
- Additional labour charges are applied if necessary to accommodate certain menu choices or high attendance.
- A charge will be applied for the moving or removal of furniture to accommodate a customer's own furniture, decorations or display needs.
- Presentation: If personalized printed menus, logos, celebratory titles or other printed materials are requested, the client must provide all necessary materials one (1) week prior to the event.

## Additional Services:

- DJ or Live Music
- Specialty Rentals
- Audio/Visual
- Flowers/Décor
- Theatre-Style Seating
- Wedding Set-Up /On-Site Wedding Ceremony
- Security Arrangements

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# Terms of Payment

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## Minimum Guarantee:

- A minimum guarantee is a minimum guaranteed expenditure based on food and beverage consumption only and is applied to all events.
- Should the minimum guarantee not be met, the tax and service charges will be calculated on the minimum guarantee amount.
- Any applicable taxes and service charges as well as any incidentals (rentals, DJ, etc.) do not apply towards the minimum guarantee.

## Booking and Payment Information:

- Half (50%) of the minimum guarantee is required at the time of booking. This fee will be used as a deposit to secure the event date.
- An estimated quote will be issued along with a contract and payment schedule.
- Once the estimated quote is confirmed and the contract is signed, monthly payments will be processed according to the payment schedule. The full remaining balance of the confirmed estimate is due **30 days** prior to the event date.
- Should the event take place within **30 days** of booking, the confirmed estimate is **to be paid in full** upon receipt.
- Venue Rental Fee: This fee may vary according to venues and dates.
- PLEASE NOTE: a valid credit card on file is required once the contract has been signed.

## Final Payment:

- Final payment is due at the close of the event. Unless a different credit card is provided, final billing will be charged to the credit card on file.
- Should the actual bar and food consumption at the end of the evening be higher than the estimated quote, the balance is due upon the close of the event. Unless otherwise specified, this balance will be charged to the credit card on file.
- Should the actual bar consumption be lower than the estimated quote (not including the minimum guarantee) a refund cheque will be issued to the client.
- Final billing will include any charges in excess of the confirmed quote, along with all applicable taxes and service.

## Incidentals:

- Event service fee: 18% calculated on the pre-tax total of food and beverage consumption or on the minimum guarantee should it not be met
- DJ: starting fee \$600.00 plus HST for four (4) hours
- Audio-visual staff support: flat fee of \$150.00 plus HST for regular set-up (special set-up priced accordingly)
- LCD screen and projector: \$150.00-\$500.00 plus HST
- Cake cutting and plating fee: \$4.00 per guest plus HST
- Rental of special linen, dishes, flatware or décor to a client's specification
- Rental of furniture if required
- Removal of existing furniture or décor to accommodate a client's own décor or theme

*Please Note: the above incidentals are not included in the minimum guarantee*

## Complimentary Services:

- Background music (Sonos satellite system)
- Existing tables, chairs, flatware, glassware and linens (applicable to One Room and The Fifth Grill & Terrace)
- Standard personalized and printed menus/food station signage
- Table numbers
- Votive candles
- Bud vases
- Wireless microphones
- Disco ball lighting

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## Additional Information

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### **Guaranteed Guest Count:**

An approximate guest count is required at time of booking an event. A final guest count is then required four (4) business days prior to the event. The final invoice will be based on this guest count or the greater of. If no final guest count is received, we will consider the last indicated count as the final guaranteed guest count.

Should the final guest count increase prior to the four (4) business days before the event, the estimated quote will be adjusted along with the initial deposit, which will be recalculated and settled accordingly.

### **Holding of Event Dates:**

The Fifth will gladly place a hold on any potential dates. However, these dates will have to be confirmed one month (45 days in the holiday season) prior to the event date and the required deposit is to be paid.

Should The Fifth receive another inquiry for the same date, a 48-hour grace period will be extended to the original client. Full payment of the deposit will be required at that time to secure the date.

### **Cancellations and Postponements:**

#### **REGULAR BOOKINGS**

Cancellations of up to 30 days prior to the event date will receive a 50% deposit refund. No refunds will be issued for cancellations of less than 30 days.

Bookings postponed to a later date receive a deposit refund of 80% to be applied to a future booking determined by the Fifth's availability. Event must take place within one (1) year of original date.

#### **HOLIDAY SEASON EVENT BOOKINGS**

Cancellations of bookings confirmed and paid before October 1 will receive a 50% rebate in the event of a cancellation within 45 business days.

Cancellations of bookings confirmed and paid after October 1 will receive a 20% rebate.

Bookings which are cancelled within 45 business days and are to be postponed to a later date will receive a deposit refund of 60% to be applied to a future booking determined by the Fifth's availability.



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## the fifth inc. - event client list

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"Do You Know"  
3M  
A&E Networks  
Aberdeen Cup  
Accenture  
ACI Worldwide  
Ad Club of Toronto  
AIG PC Global Services, Inc.  
Aird & Berlis LLP  
Airmiles - Loyalty One  
Allergen Corporate Event  
Allstream Media  
Amadeus Canada  
Ameritas  
Anderson DDB  
Antibody Healthcare  
Arch Insurance  
AriI Insolvency Edmonton  
AstraZeneca  
AT&T  
Atlantic Pacific Capital  
Atout France  
Audience View  
Audiobooks.com  
Avanade  
Aviva Canada Inc  
B.C. Blueberry Council  
Bank of America  
Barometer Capital  
Basware Inc.  
BBDO Toronto  
Beach and Associates  
Beam  
Beauty and the Beast  
Bell Media  
Big Brothers Big Sisters  
Bisceglia and Associates  
Bishop's Univ. Homecoming  
Blackberry  
BMO  
BMO Capital Markets  
BMO Financial Group  
BMO Harris Private Banking  
Bond Brand Loyalty  
Brandon Communications  
BridgePoint Financial  
Brookfield Asset Management  
Business Systems  
Cadillac Fairview  
CAMH  
Canada World Youth Reception  
Canadian Defence Lawyers  
Canadian German Chamber of Commerce  
Canadian Music Week  
Canadian Tire  
Canadian Tours International  
CAPS - Canadian Association of  
Professional Sommeliers  
Career Builder  
Cassels Brock & Blackwell LLP  
Catalyst Holiday Party  
Cause Marketing  
CBI Health Group  
CBRE  
CCMTA - CCATM  
CGCIC Networking Reception  
CIBC  
Cineplex  
CityTV  
Claymore Investments  
Cognition LLP  
Cohn & Wolfe  
Colon Cancer Canada  
Compass Group Holiday  
Comscore Inc.  
Concord Adex  
Connect Worldwide Canada  
Consulate of Argentina  
CPLPA - The County & District Law  
Presidents' Association  
CPPIB  
Creechurch Underwriters  
Cundari  
CVB Eatons/Polish'd Nail Bar  
DateSwitch  
DefineTO (Twestival)  
Deloitte  
Detour Gold  
DGC - Canadian Film Fest  
Diageo  
Dialog  
Directors Guild Of Canada  
Disabsolut  
DisclosureNet  
DMC Law  
DRCC  
Dress for Success  
Dundee Wealth  
Eagle Professional Resources Inc  
Earth Day Canada  
Economic Insurance  
EFP  
Elsevier  
EMCO Corp.  
Enactus Canada  
ENLIGHT - CPAC  
Envionics PR (Molson)  
eOne Films  
Epstein Cole LLP  
Equifax  
Equity Financial Trust  
Ernst & Young LLP  
European Film Promotions  
Exinda  
Fairmont Hotels & Resorts  
Farmers Mutual Insurance Company  
FedEx  
Fidelity Investments  
Filion Wakely  
FITC Toronto  
Flight Centre  
FM Global  
Forbes Chochla LLP  
Forbes Manhattan  
Gala of Lights - Street Haven  
GCI Group  
Gem Star Inc.  
Geminare  
Georgian Partners  
GEP Suits Inc.  
GMP Securities  
Goodlife  
Grape to Glass - Women's College  
Hospital Foundation  
Graywood Group  
Great West Life  
Green Life Water  
Greensplash  
Guys' Night Out  
Hampton Securities  
HAVAS Media  
HAYS Recruiting  
HCM Works  
Helvetia Insurance  
Hermes Canada  
HGC Investment Mgmt  
Highroad Communications  
Hotel Le Germain Toronto  
Houser Henry & Syron LLP  
Human Rights Programming Dinner  
IBI Group  
IncentiveWorks  
Independent Film Company  
ING Direct  
Inside Out  
Intelliware  
Interdev Technologies Inc.  
IPSASB - International Public Sector  
Accounting Standards Board  
It Factor-Glen Hadden Grey Cup Party  
Ivey Business School  
John Tory  
Jonview Canada  
JP Morgan  
JPdL  
Jumbleberry  
Kenna  
Kids in Sports  
KOBO  
Korean Canadian Lawyers Association  
KPMG





*Thank you for your interest. We look forward to hosting your event!*

The Fifth Event Team



**THE FIFTH**  
I N C.

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